



**JEDDC Senior Access
Program**

Contractor Bid Packet

Project #:

Property Address:

Bid Submission Deadline:

Contractor Name:



**Southeast Regional
Eldercare Coalition**

Quality Care • Care Coordination • Social Engagement



**SENIOR ACCESS PROGRAM
HOMEOWNER ASSISTANCE FUND
CONTRACTOR BID PACKET**

PROGRAM RULES & REQUIREMENTS:

- Contractors must hold valid Alaska licenses and CBJ endorsements.
- Work must meet CBJ permitting and inspection requirements.
- All accessibility work must follow UFAS standards.
- Competitive bidding is required for all projects.

To participate, contractors must provide:

- Copy of Alaska Contractor License
- City & Borough of Juneau (CBJ) business license
- Proof of Commercial General liability insurance (\$1,000,000 min coverage)
- Proof of Automobile Liability Insurance (\$1,000,000 min coverage)
- Proof of Professional Liability Insurance (\$1,000,000 min coverage)
- Proof of Contractor Pollution Liability Insurance (\$1,000,000 coverage min)
- Proof of workers' compensation
- W-9
- Conflict of Interest Disclosure
- Past 3 references

Permitting Requirements: Contractor acknowledges responsibility to comply with:

- CBJ Building Permitting
- Electrical / Mechanical permit requirements
- Mandatory inspections by CBJ Building Division

Contractor Name:

Alaska Contractor License #:

CBJ Business License #:

Insurance Carrier:

SCOPE OF WORK (Provided by JEDC)

The contractor must review and bid on JEDC-created Scope of Work including:

- Required accessibility modifications (UFAS standard)
- Required life-safety repairs
- Material specifications
- Timeline expectations

Contractor must acknowledge receipt:

Signature: Date:

PROJECT BID

Itemized Cost Estimate

TASK	MATERIALS	LABOR	TOTAL

Additional Notes or Clarifications

Change Order Policy: Contractor must submit written request before work.

Bid Amount:

TIMELINE

Expected start and completion dates:

Start:

Completion:

Contractor must complete within HAF/SCHDF allowable timeframes.

Projected Timeline:

CERTIFICATIONS

Contractor certifies:

- Understanding of UFAS accessibility requirements
- Work will comply with CBJ building codes
- All subcontractors meet licensing requirements
- All work will pass final inspection by JEDC + CBJ

Signature:

Company:

Date: