



**Senior Access Program (SAP) &
Homeowner Assistance Fund (HAF)
PAYMENT REQUEST & LIEN WAIVER
FORM**

This form is required for contractors requesting payment under SAP or HAF-funded projects. It includes a mandatory lien waiver in compliance with AHFC and JEDC program requirements.

1. Contractor Information

Contractor Name:

Company Name:

Alaska Contractor License #:

Phone: Email:

Mailing Address:

2. Project Information

Applicant / Homeowner Name:

Project Address:

JEDC Project Manager:

Invoice Number: Invoice Date:

Payment Request #:

3. Description of Work Completed

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4. Cost Summary

Category	Amount Requested	Notes
Accessibility Modifications (SAP)		
Life-Safety Repairs (SAP)		
HAF Essential Repairs		
Materials		
Labor		
TOTAL REQUESTED		

5. Lien Waiver Statement (Required)

I hereby certify that the payment requested represents the full amount due for the labor, materials, and services performed to date for the above project. Upon receipt of payment, I waive and release any and all lien rights against the property listed, in accordance with Alaska statutes. This waiver applies only to the amount paid and does not extend to retainage or unpaid balances.

6. Contractor Certification

- Work completed complies with the approved Scope of Work (SOW).
- All work meets SAP/HAF program requirements.
- All required permits were obtained (if applicable).
- No additional unapproved work was performed.
- All subcontractors have been paid or will be paid from requested funds.

7. Signatures

Contractor Signature:

Date:

Printed Name:

Company Representative Title:

JEDC Project Manager Approval:

Date:

AHFC Authorization (If required): SAP: Yes No HAF: Yes No